



UA LOCAL UNION 345

LANDSCAPE/IRRIGATION, SEWER & STORM

UNDERGROUND INDUSTRIAL PIPING INDUSTRY

1430 HUNTINGTON DR. • DUARTE, CA 91010 • (626) 357-9345 • FAX (626) 359-0359

DISPATCH ORDER FORM

Date:		Time:	
Company:			
Job (Name & Address):			
Report to (Foreman):		Telephone (cell):	
Date & Time:			
Job Duration: (must be filled out)	<input type="checkbox"/>	1 to 2 weeks	
	<input type="checkbox"/>	2 to 3 weeks	
	<input type="checkbox"/>	3 to 4 weeks	
	<input type="checkbox"/>	Other:	
Name of person requesting:			
Drug Test Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
E-Verify Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Directions / Comments:			
CLASSIFICATION	NEEDED	DISPATCHED (OFFICE USE ONLY)	
Foreman			
Journeyman			
Apprentice Please specify year (must be filled out)			
Tradesman			
(OFFICE USE ONLY)	<input type="checkbox"/> cc: Vincent Diaz, Business Manager	<input type="checkbox"/> cc: Ricardo Perez, Business Representative	

PLEASE NOTE: This form must be submitted within 48 hours of start date.