

## **DUES FAQs**

### **How much is the Initiation Fee to join the union?**

Newly organized pay a onetime initiation fee, the rate depends on the classification listed below, please contact Benjamin Perez, Organizer at (562) 900-2857

- **Journeyman**
- **Apprentice**
- **Tradesman**

### **When is the Initiation Fee due?**

Section 5 Hiring Provisions 5.5 Union Security 5.5.1 of the Master Agreement states, "**After seven (7) days of employment**, the employees shall maintain their membership in the union as a condition of continued employment".

A UA Local 345 T-shirt will be given free once the Initiation Fee & 1<sup>st</sup> months dues are paid in full.

### **When will I receive my UA Membership Card?**

Once you have paid the Initiation Fee and 1st Months Dues, your UA Membership Card will be mailed to you, to the address currently on file. Please note it may take up to 4-5 weeks.  
(A temporary UA Membership Card will be provided meanwhile the original is received)

### **Is my employer going to deduct the \$26.00 monthly window dues from my pay & send it in for me?**

No, members are responsible to make the dues payment directly to the union hall.

### **I see deductions on my paycheck stub, are they my \$26.00 monthly window dues?**

No, the deductions listed on your paycheck stub are the administrative dues

- **DC 16 Dues Deductions**
- **Work Preservation Deductions**
- **4 % (Local 345 Supplemental working dues Deductions)**
- **UA Organizing**

### **When are dues due?**

Your union dues must be received in our office no later than 5:00 pm on the last day of the month for the following month if mailed; the envelope must be postmarked by the last day of the month, to maintain your membership and eligibility for employment.

Failure to pay dues within three (3) months shall result in automatic SUSPENSION; and a reinstatement fee of \$50.00 being assessed.

(According to applicable provisions of the United Association Constitution, Suspension of Members, SEC. 157)

Failure to pay dues within six (6) months shall result in automatic EXPULSION.

(According to applicable provisions of the United Association Constitution, Expulsion of Members, SEC. 159)

### **What happens if I do not pay my dues on time?**

Failure to pay dues within three (3) months shall result in automatic SUSPENSION; and a reinstatement fee of \$50.00 being assessed. (According to applicable provisions of the United Association Constitution, Suspension of Members, SEC. 157)

If currently employed, notification will be sent to employer for removal. Once the reinstatement fee and back dues have been paid, release will be sent to your employer.

Failure to pay dues within six (6) months shall result in automatic EXPULSION.  
(According to applicable provisions of the United Association Constitution, Expulsion of Members, SEC. 159)

### **Will I be billed for dues?**

No, members will not receive a bill from the union hall. It is the responsibility of the member to keep up with outstanding membership dues.

### **If I am working, do I still need to pay dues?**

Yes, if you would like to maintain your membership in good standing.

### **How do I find out if my dues are current?**

By logging into the mobile app or calling the union hall at (626) 357-9345.

### **HOW CAN I PAY MY MONTHLY WINDOW DUES?**

Payment methods:

-  Online

Pay your dues online, securely, and quickly! To make payments online, go to [www.ua345.org](http://www.ua345.org)

- Mobile



Download the ISAQR Mobile APP  
(Integrated Software Applications, Inc.)

-  Pay in Person

In person - Monday through Friday, 8:00 am - 5:00 pm, closed from 12:00 pm to 1:00 pm  
Payment can be made by check, money order (NO CASH) or Credit /Debit Card.



Pay by Phone

Monday through Friday, 8:00 am - 5:00 pm, closed from 12:00 pm to 1:00 pm  
Call (626) 357-9345 Ext. 1, We accept all major Credit/Debit Cards



Pay by Mail

Mail check or money order to UA Local Union 345, 1430 Huntington Drive, Duarte, CA 91010, 5 days before due date. NO CASH!



Drop Box

24 hours a day, 7 days a week; box located by front door at UA Local 345, 1430 Huntington Drive, Duarte, CA 91010.